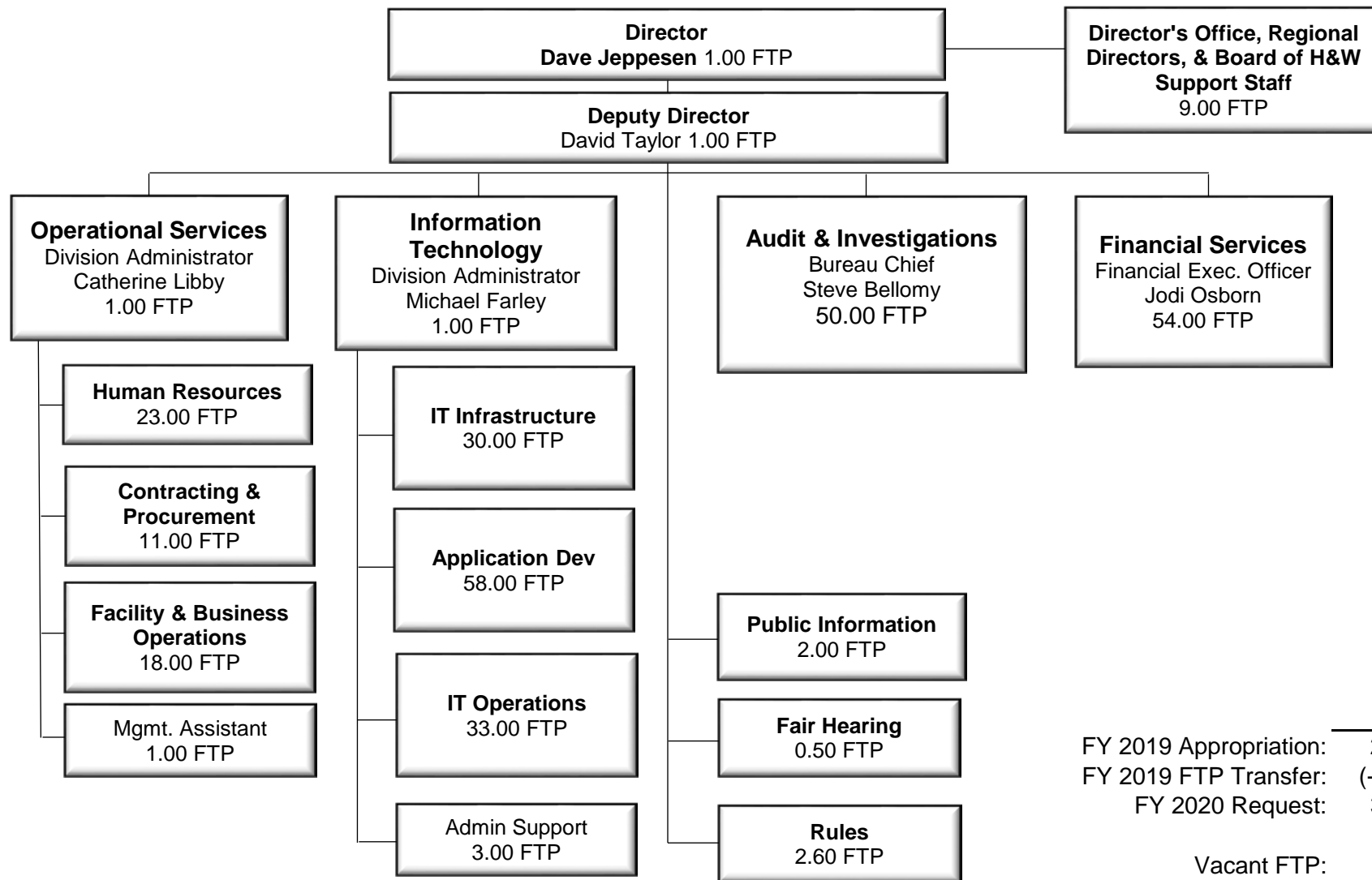


Indirect Support Services Organizational Chart



	FTP
FY 2019 Appropriation:	299.60
FY 2019 FTP Transfer:	(+) 1.00
FY 2020 Request:	300.60
Vacant FTP: (as of 1/07/2019)	14.70

Indirect Support Services

FY 2018 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2018 Original Appropriation								
	0220-03	Gen	0.00	10,812,600	6,505,700	1,322,400	0	0	18,640,700
	0220-05	Ded	295.60	1,680,600	1,571,500	0	0	0	3,252,100
	0220-02	Fed	0.00	14,109,800	8,325,300	2,053,800	0	0	24,488,900
	Totals:		295.60	26,603,000	16,402,500	3,376,200	0	0	46,381,700
1.00	FY 2018 Total Appropriation								
	0220-03	Gen	0.00	10,812,600	6,505,700	1,322,400	0	0	18,640,700
	0220-05	Ded	295.60	1,680,600	1,571,500	0	0	0	3,252,100
	0220-02	Fed	0.00	14,109,800	8,325,300	2,053,800	0	0	24,488,900
	Totals:		295.60	26,603,000	16,402,500	3,376,200	0	0	46,381,700
1.21	Net Object Transfer								
	0220-03	Gen	0.00	(725,800)	(19,200)	745,000	0	0	0
	0220-02	Fed	0.00	0	(28,700)	28,700	0	0	0
	Totals:		0.00	(725,800)	(47,900)	773,700	0	0	0
1.22	Net Object Transfer								
	0220-03	Gen	0.00	0	(8,400)	8,400	0	0	0
	Totals:		0.00	0	(8,400)	8,400	0	0	0
1.32	Net Transfer Between Programs								
	0220-05	Ded	0.00	275,000	175,000	0	0	0	450,000
	Totals:		0.00	275,000	175,000	0	0	0	450,000
1.33	Net Transfer Between Programs								
	0220-02	Fed	0.00	(8,500)	0	0	0	0	(8,500)
	Totals:		0.00	(8,500)	0	0	0	0	(8,500)
1.34	Net Transfer Between Programs								
	0220-03	Gen	0.00	(118,000)	(100,300)	0	0	0	(218,300)
	Totals:		0.00	(118,000)	(100,300)	0	0	0	(218,300)
1.41	Receipt to Appropriation								
	0220-05	Ded	0.00	0	32,300	48,900	0	0	81,200
	Totals:		0.00	0	32,300	48,900	0	0	81,200
1.61	Reverted Appropriation								
	0220-03	Gen	0.00	(393,900)	(349,200)	0	0	0	(743,100)
	0220-05	Ded	0.00	(7,500)	(400)	0	0	0	(7,900)
	0220-02	Fed	0.00	(1,448,600)	(616,300)	(304,300)	0	0	(2,369,200)
	Totals:		0.00	(1,850,000)	(965,900)	(304,300)	0	0	(3,120,200)

Indirect Support Services

FY 2018 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
2.00	FY 2018 Actual Expenditures								
0220-03	Gen	0.00		9,574,900	6,028,600	2,075,800	0	0	17,679,300
	Cooperative Welfare (General)			9,574,900	6,028,600	2,075,800	0	0	17,679,300
0220-05	Ded	295.60		1,948,100	1,778,400	48,900	0	0	3,775,400
	Cooperative Welfare (Dedicated)			1,948,100	1,778,400	48,900	0	0	3,775,400
0220-02	Fed	0.00		12,652,700	7,680,300	1,778,200	0	0	22,111,200
	Cooperative Welfare (Federal)			12,652,700	7,680,300	1,778,200	0	0	22,111,200
Totals:			295.60	24,175,700	15,487,300	3,902,900	0	0	43,565,900

Difference: Actual Expenditures minus Total Appropriation

0220-03	Gen		(1,237,700)	(477,100)	753,400	0	0	(961,400)
	Cooperative Welfare (General)		(11.4%)	(7.3%)	57.0%	N/A	N/A	(5.2%)
0220-05	Ded		267,500	206,900	48,900	0	0	523,300
	Cooperative Welfare (Dedicated)		15.9%	13.2%	N/A	N/A	N/A	16.1%
0220-02	Fed		(1,457,100)	(645,000)	(275,600)	0	0	(2,377,700)
	Cooperative Welfare (Federal)		(10.3%)	(7.7%)	(13.4%)	N/A	N/A	(9.7%)
Difference From Total Approp			(2,427,300)	(915,200)	526,700	0	0	(2,815,800)
Percent Diff From Total Approp			(9.1%)	(5.6%)	15.6%	N/A	N/A	(6.1%)

Language for Indirect Support Services

MEDICAID TRACKING REPORT. The Department of Health and Welfare, Medicaid Division and Indirect Support Services Division, shall deliver on a monthly basis to the Legislative Services Office and the Division of Financial Management a report that compares the Medicaid budget as appropriated, distributed by month for the year, to actual expenditures and remaining forecasted expenditures for the year. The report shall also include a forecast, updated monthly, of the next fiscal year's anticipated trustee and benefit expenditures. The format of the report, and the information included therein, shall be determined by the Legislative Services Office and the Division of Financial Management.

MEDICAID PROGRAM INTEGRITY COLLECTIONS. It is the intent of the Legislature that the Indirect Support Services Division provide reports biannually to the Legislative Services Office and the Division of Financial Management comparing the total costs from all funding sources used for the Medicaid Program Integrity Unit and the collections related to those efforts. The format of the report, and the type of information included therein, shall be determined by the Legislative Services Office and the Division of Financial Management. The first report is to contain information from July 1, 2018, through December 31, 2018, and shall be submitted no later than January 15, 2019, and the second report shall include information from January 1, 2019, through June 30, 2019, as well as information for the entire year, and shall be submitted by June 30, 2019, or as soon thereafter as practicable.

PROGRAM TRANSFER REPORT. The Department of Health and Welfare, Indirect Support Services Division, shall provide to the Legislative Services Office and the Division of Financial Management three (3) reports, with each report providing information that compares the department budget, as appropriated, to the estimated expenditures of the department for each budget unit to include: transfers of FTP authority between and among budget units; transfers of appropriation, by fund, between and among budget units; and transfers of funds by expense class between and among budget units. The first report shall be submitted no later than December 1, 2018, the second report shall be submitted no later than March 1, 2019, and the third report shall be submitted by June 1, 2019.

VACANCY REPORT. On a monthly basis, the Department of Health and Welfare, Indirect Support Services Division, shall provide to the Legislative Services Office and the Division of Financial Management a staff vacancy report that compares filled positions to authorized positions for each budgeted program. The format of the report, and the type of information contained therein, shall be determined by the Legislative Services Office and the Division of Financial Management.

All reports were submitted by the required date. The most recent Medicaid Program Integrity Collections report and Vacancy report were provided to JFAC members on 01/24/2019.

Indirect Support Services

FY 2019 JFAC Action

	FTP	Gen	Ded	Fed	Total
FY 2018 Original Appropriation	295.60	18,640,700	3,252,100	24,488,900	46,381,700
FY 2018 Total Appropriation	295.60	18,640,700	3,252,100	24,488,900	46,381,700
FY 2018 Estimated Expenditures	295.60	18,640,700	3,252,100	24,488,900	46,381,700
Removal of Onetime Expenditures	0.00	(1,387,600)	0	(2,730,100)	(4,117,700)
FY 2019 Base	295.60	17,253,100	3,252,100	21,758,800	42,264,000
Benefit Costs	0.00	(154,400)	(24,000)	(201,500)	(379,900)
Replacement Items	0.00	815,600	458,000	1,294,000	2,567,600
Statewide Cost Allocation	0.00	306,400	0	281,600	588,000
Change in Employee Compensation	0.00	274,600	42,600	358,400	675,600
FY 2019 Program Maintenance	295.60	18,495,300	3,728,700	23,491,300	45,715,300
Line Items					
10. Cisco Enterprise License Agreement	0.00	549,300	0	440,100	989,400
12. SCO Mainframe Costs	0.00	464,100	0	603,300	1,067,400
16. Criminal History Unit New Staff	2.00	0	118,900	0	118,900
22. CDA Office Relocation Expenses	0.00	0	0	0	0
23. Operational Services Staff	0.00	0	0	0	0
24. Medicaid Integrity Unit New Staff	1.00	0	30,400	30,400	60,800
25. IT Software Licenses	0.00	0	0	0	0
28. Fraud Analysis New Staff	1.00	0	19,400	49,000	68,400
35. New IT Staff	0.00	0	0	0	0
37. IT Position Salary Increases	0.00	0	0	0	0
50. Criminal History Unit Grant	0.00	0	175,000	525,000	700,000
FY 2019 Total	299.60	19,508,700	4,072,400	25,139,100	48,720,200
Chg from FY 2018 Orig Approp.	4.00	868,000	820,300	650,200	2,338,500
% Chg from FY 2018 Orig Approp.	1.4%	4.7%	25.2%	2.7%	5.0%

Indirect Support Services

Historical Summary

OPERATING BUDGET	FY 2018 Total App	FY 2018 Actual	FY 2019 Approp	FY 2020 Request	FY 2020 Gov Rec
BY FUND CATEGORY					
General	18,640,700	17,679,300	19,508,700	21,038,900	20,726,900
Dedicated	3,252,100	3,775,400	4,072,400	3,435,400	3,601,400
Federal	24,488,900	22,111,200	25,139,100	25,669,200	25,559,500
Total:	46,381,700	43,565,900	48,720,200	50,143,500	49,887,800
Percent Change:		(6.1%)	11.8%	2.9%	2.4%
BY OBJECT OF EXPENDITURE					
Personnel Costs	26,603,000	24,175,700	27,107,500	27,425,100	27,686,600
Operating Expenditures	16,402,500	15,487,300	19,824,300	19,870,000	20,000,500
Capital Outlay	3,376,200	3,902,900	1,788,400	2,848,400	2,200,700
Total:	46,381,700	43,565,900	48,720,200	50,143,500	49,887,800
Full-Time Positions (FTP)	295.60	295.60	299.60	300.60	300.60

Division Description

Indirect Support Services provides administrative functions for the Department of Health and Welfare:

- The Office of the Director provides central policy direction;
- The Office of Legal Services provides legal advice, monitoring, and litigation services;
- Financial Services manages the budget and cash flow, controls the accounting and reporting process, performs internal reviews, and processes all personnel actions;
- The Division of Information Systems plans and operates all data processing and IT activities;
- The Division of Operational Services manages physical assets, contracts, and purchasing; and provides human resource functions, which include civil rights, workforce development, recruitment, process and system research, and employee relations; and
- The Bureau of Audits and Investigations provides support to the department's public assistance programs through the following units: Criminal History; Internal Audit; Fraud Analysis; Medicaid Program Integrity; and Welfare Fraud Investigations.

Indirect Support Services

Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2019 Original Appropriation	299.60	19,508,700	48,720,200	299.60	19,508,700	48,720,200
Noncognizable Funds and Transfers	1.00	(10,500)	(10,500)	1.00	(10,500)	(10,500)
FY 2019 Estimated Expenditures	300.60	19,498,200	48,709,700	300.60	19,498,200	48,709,700
Removal of Onetime Expenditures	0.00	(815,600)	(3,295,800)	0.00	(815,600)	(3,295,800)
Base Adjustments	0.00	10,500	10,500	0.00	10,500	10,500
FY 2020 Base	300.60	18,693,100	45,424,400	300.60	18,693,100	45,424,400
Benefit Costs	0.00	33,100	82,200	0.00	(49,200)	(122,000)
Replacement Items	0.00	1,523,600	3,042,400	0.00	1,106,200	2,269,700
Statewide Cost Allocation	0.00	349,000	668,600	0.00	349,000	668,600
Change in Employee Compensation	0.00	94,900	235,400	0.00	282,600	701,100
FY 2020 Program Maintenance	300.60	20,693,700	49,453,000	300.60	20,381,700	48,941,800
5. Workplace Safety Improvements	0.00	345,200	690,500	0.00	345,200	690,500
GOV TECH 1. Network Equip Replacement	0.00	0	0	0.00	0	255,500
FY 2020 Total	300.60	21,038,900	50,143,500	300.60	20,726,900	49,887,800
Change from Original Appropriation	1.00	1,530,200	1,423,300	1.00	1,218,200	1,167,600
% Change from Original Appropriation		7.8%	2.9%		6.2%	2.4%

Indirect Support Services

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2019 Original Appropriation					
	299.60	19,508,700	4,072,400	25,139,100	48,720,200

Noncognizable Funds and Transfers

This action transfers 1.00 vacant and unfunded FTP from Self-Reliance Operations to the Indirect Support Services Program. It also transfers \$10,500 onetime from General Fund personnel costs to the Suicide Prevention and Awareness Program to cover a personnel cost shortfall.

Agency Request	1.00	(10,500)	0	0	(10,500)
Governor's Recommendation	1.00	(10,500)	0	0	(10,500)

FY 2019 Estimated Expenditures

Agency Request	300.60	19,498,200	4,072,400	25,139,100	48,709,700
Governor's Recommendation	300.60	19,498,200	4,072,400	25,139,100	48,709,700

Removal of Onetime Expenditures

This action removes onetime funding that was appropriated for replacement items, alteration and repair projects, and line items.

Agency Request	0.00	(815,600)	(658,600)	(1,821,600)	(3,295,800)
Governor's Recommendation	0.00	(815,600)	(658,600)	(1,821,600)	(3,295,800)

Base Adjustments

This adjustment restores \$10,500 in General Fund personnel costs that were transferred to the Suicide Prevention and Awareness Program.

Agency Request	0.00	10,500	0	0	10,500
Governor's Recommendation	0.00	10,500	0	0	10,500

FY 2020 Base

Agency Request	300.60	18,693,100	3,413,800	23,317,500	45,424,400
Governor's Recommendation	300.60	18,693,100	3,413,800	23,317,500	45,424,400

Benefit Costs

Employer-paid benefit changes include a 5.5% increase for PERSI regular retirement and adjustments to workers' compensation that vary by agency. Agencies were directed to budget \$11,650 per eligible FTP for health insurance, which is the same amount in the current fiscal year.

Agency Request	0.00	33,100	5,600	43,500	82,200
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The Governor recommends \$11,020 per eligible FTP for health insurance, which is a decrease of \$630, or 5.4%, from the previous year; a temporary rate reduction for agencies that pay the Division of Human Resources for its services; and the PERSI Board's decision to increase the employer contribution by 5.5%.

Governor's Recommendation	0.00	(49,200)	(8,300)	(64,500)	(122,000)
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Replacement Items Details are provided on the next page

The department requests \$3,042,400 for replacement items and alteration and repair projects. This includes \$141,500 for alteration and repair projects for buildings in regions two, five, and six; \$1,842,700 to replace 73 vehicles; \$358,000 to replace two Cisco firewall clusters; and \$700,200 for employee workstations, laptops, and monitors. Alteration and repair projects include sidewalks, water supply lines, sprinkler systems, exterior doors, HVAC, painting, and refrigerated drinking fountains. Vehicles being replaced range from 2003 to 2009 and have miles that range from 119,335 to 155,212. The department also received a recommendation for \$2,698,500 in alteration and repair project funding through the Permanent Building Fund Advisory Council. The recommendation included 23 of the 26 requested projects and 73% of the requested funding.

Agency Request	0.00	1,523,600	0	1,518,800	3,042,400
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The Governor recommends half of the requested funding for facility alteration and repairs; full requested funding for vehicle replacements; full funding for the Cisco firewall clusters; and zero funding for staff desktops, laptops, and monitors.

Governor's Recommendation	0.00	1,106,200	0	1,163,500	2,269,700
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DHW: Indirect Support Services Replacement Items

	Request for Replacement	Quantity In Stock	Average Requested Cost per Unit	Total Requested Amount	Total Recommended Amount
Facility Alteration & Repair Projects	10	69	\$14,150	\$141,500	\$69,000
Vehicles	73	433	\$25,242	\$1,842,700	\$1,842,700
Firewall Clusters	2	2	\$179,000	\$358,000	\$358,000
Desktops	918	3,222	\$483	\$443,400	\$0
Laptops	218	1,426	\$937	\$204,300	\$0
Monitors	300	6,090	\$175	\$52,500	\$0
Grand Total	1,521	11,242		\$3,042,400	\$2,269,700

	General Fund	Federal Funds	Total
Agency Request	\$1,523,600	\$1,518,800	\$3,042,400
Governor Recommendation	\$1,106,200	\$1,163,500	\$2,269,700
DIFFERENCE (Gov - Request)	(\$417,400)	(\$355,300)	(\$772,700)

Note to JFAC Committee: The majority of the replacement items in this budget are being requested on behalf of the entire department. Replacement items specific to State Hospital South, State Hospital North, Laboratory Services, Southwest Idaho Treatment Center (SWITC), and Emergency Medical Services will be included in those respective budgets, if applicable.

Indirect Support Services

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Statewide Cost Allocation					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will increase by \$91,100, risk management costs will increase by \$93,500, State Controller fees will increase by \$179,600, and State Treasurer fees will increase by \$31,300, for a net increase of \$395,500.					
This request also includes \$273,100 for Department of Administration managed rental rate increases. H544 of 2018 amended Section 67-5709, Idaho Code, to address long-term maintenance for state-occupied buildings, and requires long-term maintenance costs to be included when calculating rental rates for tenants in department-managed facilities. The Permanent Building Fund Advisory Council voted on June 5, 2018, to increase rental rates by a total of 16.6% for those agencies in the Capitol Mall and state owned buildings in Lewiston and Idaho Falls. The increase will be used to address deferred maintenance costs associated with the Capitol Mall, which total approximately \$22.2 million dollars. If funded, this year's increase will collect \$1,237,441 in FY 2020. There may be subsequent increases to address deferred maintenance in the future. The increase specific to the Department of Health and Welfare is 20.8%.					
Agency Request	0.00	349,000	0	319,600	668,600
Governor's Recommendation	0.00	349,000	0	319,600	668,600

Change in Employee Compensation

For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.

Agency Request	0.00	94,900	16,000	124,500	235,400
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The Governor recommends a 3% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions.

Governor's Recommendation	0.00	282,600	47,700	370,800	701,100
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FY 2020 Program Maintenance

Agency Request	300.60	20,693,700	3,435,400	25,323,900	49,453,000
Governor's Recommendation	300.60	20,381,700	3,453,200	25,106,900	48,941,800

5. Workplace Safety Improvements

Indirect Support Services requests \$690,500 with \$345,200 from the General Fund and \$345,300 in federal funds for workplace safety improvements. Of the request, \$386,900 is for onetime needs in FY 2020 and the remainder is ongoing. For FY 2019, existing funding will be used to focus on the development and standardization of safety protocols, business process improvements, and employee training. The request for FY 2020 is for workplace safety and security, which includes security upgrades, such as installing panic buttons, security mirrors, signage, lighting, and door locks; contracting for security officers; installing interior and exterior video cameras, and purchasing personal GPS emergency call devices for community workers in remote areas. The request for FY 2021 will concentrate on architecting and implementing an enterprise-level security solution for doors at the various department facilities to control access to building entrances, exits, and secure interior areas; funding for year three will be included in the FY 2021 budget request.

Agency Request	0.00	345,200	0	345,300	690,500
Governor's Recommendation	0.00	345,200	0	345,300	690,500

GOV TECH 1. Network Equip Replacement

Agency Request	0.00	0	0	0	0
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The Governor recommends onetime funding for the replacement of the state's core network equipment and this amount reflects this agency's share of that cost.

Governor's Recommendation	0.00	0	148,200	107,300	255,500
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FY 2020 Total

Agency Request	300.60	21,038,900	3,435,400	25,669,200	50,143,500
Governor's Recommendation	300.60	20,726,900	3,601,400	25,559,500	49,887,800

Indirect Support Services

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Agency Request					
Change from Original App	1.00	1,530,200	(637,000)	530,100	1,423,300
% Change from Original App	0.3%	7.8%	(15.6%)	2.1%	2.9%
Governor's Recommendation					
Change from Original App	1.00	1,218,200	(471,000)	420,400	1,167,600
% Change from Original App	0.3%	6.2%	(11.6%)	1.7%	2.4%